

# PJT Insurance Services Ltd.

*All your insurance needs, covered.*

## Festivals Insurance Scheme



Arranged by  
**PJT Insurance Services Ltd.**

### TIPPERARY

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For

## **The Association of Irish Festival Events (A.O.I.F.E.)**

The AOIFE insurance scheme was established in order to provide AOIFE Festivals with the insurance cover that they require at competitive premiums. In operation for over 15 years the scheme is tailor made for AOIFE festivals and events.

Cover automatically includes public liability, employers liability, and commercial legal expenses. It can be extended to include property, money abandonment and cancellation, motor and directors and officers. Indemnities are automatically provided to sponsors, local authorities and landowners, as required.

PJT Insurance Services Ltd are specialist insurance brokers to the leisure and entertainment industries.

PJT Insurance Services Ltd is regulated by The Financial Regulator

## Insured

Name .....

Address .....

Telephone No ..... Fax No .....

E-mail address .....

Name of Festival to be Insured .....

Are you a member of AOIFE? YES  NO  Membership No .....

Dates of Festival ..... Number of Years Festival has been organised .....

Previous Insurers .....

Maximum attendance at any single event .....

Please indicate the Limit of Indemnity required € 1.3m  € 2.6m  € 6.5m

## Claims

Please advise details of any accidents or claims in the last five years:

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## Event

Do you require an Event Licence? YES  NO  If YES has one been granted? YES  NO

Have the police been notified? YES  NO

Have the fire authorities been notified? YES  NO

Have provisions been made for First Aid? YES  NO

Number of stewards provided .....

Have you prepared a Festival Safety Statement? YES  NO  If YES please forward copy.

Have you appointed a Festival Safety Officer? YES  NO

Do you provide camping or car parking facilities? YES  NO  If YES please provide details:

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## Security

Do you use a professional security company to provide crowd control stewarding/security? YES  NO

If YES please attach a copy of their insurance certificate.

If not please advise what other arrangements you make for crowd control stewarding/security.

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## Amusements & Attractions

### Funfairs

Is there a funfair forming part of your festival? YES  NO

If YES please note that the funfair is not covered by the festival insurance so you must obtain from the funfair operators an insurance certificate and engineers report for each funfair ride/attraction.

### Fireworks

Is there a firework display forming part of your festival? YES  NO

If YES please attach a copy of their insurance certificate.

### Inflatables

Are there bouncing castles or other inflatables forming part of your festival? YES  NO

If YES please attach a copy of their insurance certificate.

### Other attractions

You should treat any other high risk attraction in the same way as inflatable operators.

Examples would be bungee jumping, rodeo bulls, simulators etc.

## Property Insurance

Do you require cover on any property? YES  NO  e.g. festival office contents, box office contents, merchandising items, hired, leased or borrowed equipment (staging/barriers/sound/lighting etc) or artworks.

If YES please advise:

Description: .....

Location/address: .....

Sum Insured: € ..... Period of cover required: .....

## Money Insurance

Do you require cover on money – e.g. box office YES  NO  Period of cover required: .....

If YES please advise maximum amount at risk at any one time €.....

and what security is provided.

## Abandonment/Cancellation Insurance

This can cover the entire festival or a component part of the festival. Do you require a quotation for this? YES  NO

If YES please advise details of event to be covered and sum insured (costs and/or profit).

Event

Sum Insured: Costs € ..... Profit € .....

Do you wish to insure against adverse weather conditions? YES  NO

Do you wish to insure against non-appearance of main act? YES  NO

**Note:** to include this cover it must be arranged at least 30 days before the event.

Signing this proposal form does not bind the applicant or insurers to complete the insurance, but it is agreed that this proposal shall be incorporated into and form part of any policy issued. We/I declare that all answers are true to the best of our/my knowledge.

Signed .....

Status ..... Date .....